

16<sup>th</sup> June 2021



Dear Parent/Carer

Cheshire West and Chester Council are proposing to expand Hartford Church of England High School to 1,200 capacity and increase its Published Admission Number (PAN) to 240 from 210 with effect from September 2022.

The Local Authority has a statutory duty to ensure that there are sufficient pupil places in the local area. The need to expand the school has arisen from analysis of the present and future need for secondary school places in the Northwich area. In reaching this conclusion, the Local Authority has considered the local birth rate, planned housing developments and parental preference as expressed through the admission process.

A public consultation on this proposal is now open and we encourage you to consider the full consultation document that is available on the Council's website:  
[www.cheshirewestandchester.gov.uk/HartfordCEHSconsultation](http://www.cheshirewestandchester.gov.uk/HartfordCEHSconsultation).

The primary purpose of this consultation is to seek the views of all interested parties on the proposal. It is an opportunity for people and organisations to express their views to ensure they are considered in the decision-making process.

This consultation will run from 16 June 2021 to 13 July 2021.

### **How to give your views**

Everybody is welcome to submit comments on this proposal and you can do so by:

- completing the online survey at: <https://www.smartsurvey.co.uk/s/HartfordCEHS/>
- emailing [schoolplanningandpolicy@cheshirewestandchester.gov.uk](mailto:schoolplanningandpolicy@cheshirewestandchester.gov.uk)
- sending a letter or a copy of the feedback form in the consultation document to: School Organisation Team, (Nicholas House), Cheshire West and Chester Council, 4 Civic Way, Ellesmere Port, CH65 0BE
- discussing the proposal with a representative of the school and a Council officer at an online event on **30 June 2021** or **1 July 2021**, which will be via Microsoft Teams. If you would like to book a time to attend, please email [schoolplanningandpolicy@cheshirewestandchester.gov.uk](mailto:schoolplanningandpolicy@cheshirewestandchester.gov.uk) no later than **23 June 2021**.

A hard copy of the consultation document is available on request.

### **What happens after the consultation process?**

A report summarising the responses received during the informal consultation period will be submitted to the Cabinet Member for Children and Families, who will then decide whether to proceed with the expansion proposal. The decision will be based upon the feedback received along with the pressure of the need for additional places in the local area.

**Process:**

<b>Date</b>	<b>Activity</b>
16 June – 13 July 2021	Informal Public Consultation period
30 June 2021 or 1 July 2021	School and Local Authority representatives will be available by appointment for an audio/video 'face-to-face' consultation with parents, pupils and other stakeholders via Microsoft Teams.
August 2021	Cheshire West and Chester Council will consider all responses made and decide whether to go ahead with the proposal.
September 2022	Temporary increase in school places to 240 for the Year 7 cohort (if approved).
September 2023	The earliest date that a permanent increase in school places of the school could be implemented if the proposal is agreed.

Yours sincerely



Mr W Holland  
**Headteacher**