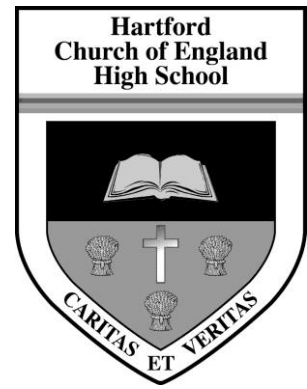


10 September 2018



Dear Parent/Carer

**OPEN AFTERNOON : THURSDAY 20<sup>th</sup> SEPTEMBER 2018**

Open Day is one of our annual events. We are very proud of our school, of our pupils and their achievements. This event affords us the opportunity to show to the general public the superb work produced by our students.

Pupils, teachers, support and administrative staff prepare in advance to ensure that the day runs smoothly. However, despite this, it will be necessary for pupils to finish lessons early on the day, Thursday 20<sup>th</sup> September 2018. Arrangements have been made for the school buses to collect pupils at 1.05pm. Pupils who walk or take another form of transport should leave at this time too. No school meals will be available at lunchtime on that day, but pupils who are eligible for free school meals will be able to collect a packed lunch from the canteen if ordered by Monday 17<sup>th</sup> 2018. Arrangements will be made for those pupils whose parents/carers do not want them to leave after session 4.

I would be grateful if you would complete the reply slip below and return it to your son's/daughter's form tutor by Friday 14<sup>th</sup> September 2018. Pupils who do not have written parental consent will not be allowed to leave school at 1.05pm.

Thank you in anticipation of your support.

Yours sincerely

**Miss L Naylor  
Deputy Headteacher**

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**To: Hartford Church of England High School, Chester Road, Hartford Northwich Cheshire CW8 1LH**

**OPEN AFTERNOON Thursday 20<sup>th</sup> September 2018 - PERMISSION SLIP:**  
***(Please return to your Form Tutor by Friday 14<sup>th</sup> September 2018)***

**Pupil Name:** \_\_\_\_\_

**Tutor Group:** \_\_\_\_\_

\* I give permission for my son/daughter to leave school at 1.05pm on Thursday 20<sup>th</sup> September 2018

\* I want my son/daughter to stay in school at lunchtime and Session 5 on Thursday 20<sup>th</sup> September 2018   
*(Please tick appropriate statement)*

**Signed:** \_\_\_\_\_ **Parent/Carer Please print:** \_\_\_\_\_