

Hartford Church of England High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Paul Williams – Assistant Headteacher*

Telephone: 01606 786000; Email: mail@hartfordhigh.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Exemplar Provision of Activities
Year 7	Tutor group CEIAG introduction task with Careers Advisor Careers/British Values based tasks during Year 7 'Humanities' lessons
Year 8	Small group interviews with Careers Advisor Barclays Life Skills 'Keep the Cash' – Self Esteem/Work Management/Finances – Employer led

	Exemplar Provision of Activities
Year 9	<p>Pre/post Options Interviews with Careers Advisor</p> <p>Citizenship Day – U-Explore task ‘Investigating Careers’ led by Tutor and Careers Advisor</p> <p>Options Evening – Careers Advisor and other providers present</p>
Year 10	<p>Interviews with Careers Advisor including Labour Market Information</p> <p>Citizenship Day - Employability Skills led by MPLOY/employers</p> <p>Citizenship Day - Mock Interviews</p> <p>Citizenship Day - Emotional Intelligence/work based teambuilding task led by employer</p> <p>Visits to Sir John Deane’s College, Warrington Collegiate and Vale Royal College and South Cheshire College</p> <p>Visits to Oxford University</p> <p>Seminar led by Cambridge University</p> <p>Parent evening - Careers Advisor and other providers present</p>
Year 11	<p>Careers Advisor interviews resulting in Careers Action Plan, assistance with applications</p> <p>Destinations survey and follow up actions</p> <p>Citizenship Day - CV Writing led by Tutor/MPLOY</p> <p>Citizenship Day - Future pathways investigations (including LMI) led by Tutor/MPLOY</p> <p>Citizenship Day - Sessions led by Liverpool Hope University/Chester University</p> <p>Visit to Sir John Moores University</p> <p>Parent Evening - Careers Advisor and other providers present</p> <p>Examination Results Day - Careers Advisor and other providers present</p>
Other Activities	<p>Careers Fayre – Careers Advisor, employers and other providers present</p> <p>Young People’s Services working with students</p> <p>STEM Careers Events (host school)</p> <p>Careers Library</p> <p>Careers Notice Board</p> <p>Assemblies such as ‘Women in Logistics’ and ‘National Citizenship service’</p> <p>Assemblies from other providers</p> <p>Subject related Careers posters in Curriculum area classrooms</p>

	Exemplar Provision of Activities
	Access to Careers advice through school website and student handbooks: U-Explore, National Careers Service, Plotr Visiting 'inspirational' guests such as Bill Beswick, Adam Walker, Matthew Langridge A subject review has also been carried out to ascertain CEIAG content/coverage in individual curriculum areas

Please speak to our named Careers Leader (Paul Williams) to identify the most suitable opportunity for you. All visitors to school will be subject to the usual safeguarding requirements.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

To be approved by Governors at Curriculum and Standards Committee on Tuesday 13th February 2018

Next review: 2021

Signed:



Headteacher

APPENDIX 1

LOCAL TECHNICAL EDUCATION PROVIDERS

CHRISTLETON INTERNATIONAL STUDIO SCHOOL – 01244 683935

Queen's Park Campus

Queen's Park Road

Handbridge

Chester

CH4 7AE

www.christletoninternationalstudio.co.uk

CREWE ENGINEERING AND DESIGN UTC - 01270 218150

West Street

Crewe

Cheshire

CW1 2PZ

www.utccrewe.co.uk

KNUTSFORD STUDIO SCHOOL – 01565 633294

Knutsford Academy

Bexton Road

Knutsford

Cheshire

WA16 0EA

www.knutsfordacademy.org.uk/welcome-studio